First Week Success Checklist

☐ Successfully create an account on the student portal (my.centralpenn.edu)

☐ Write secure username, password, and security answers in an easy-to-access place

☐ Check your student schedule on the student portal
  ☐ If you haven't already, purchase all necessary course materials
  ☐ If taking ground courses, visit the classroom before the class starts

☐ Successfully log-in to courses on Blackboard using the student portal
  ☐ Review the welcome announcement
  ☐ Review the “Start Here” materials
  ☐ Read the “Professor Information”
  ☐ Read the “Syllabus” materials
  ☐ Review the first week in “Coursework”

☐ Check out the Student Resource tab in Blackboard for information about college life

☐ Write down your professors’ information (email, location, phone, office hours)

☐ Successfully log-in to courses on your student email using the student portal
  ☐ Create a habit of checking your student email everyday

☐ Attend a campus event such as:
  ☐ New student orientation
  ☐ Departmental orientation
  ☐ Housing orientation
  ☐ Club and activity fair
  ☐ Cookout

☐ Find a campus resource such as:
  ☐ The Learning Center
  ☐ Counseling Services
  ☐ Records and Registration
  ☐ Activities and Clubs
  ☐ Financial Aid
  ☐ Faculty Advisor

☐ Attend and participate in all of your classes
  ☐ Come prepared and on time
  ☐ Complete an ice breaker
  ☐ Ask a question
  ☐ Contribute to class discussion

☐ Complete all of your course and homework for the first week

☐ Celebrate! You’ve completed your first week as a #CPCKnight!